

Minutes of Parent / Carer Reps Meeting 6th July 2017

Attended by: Gary Murrell, Executive Headteacher
Simon Shand, Deputy Headteacher for Teaching and Learning
Anna Coleman, Deputy Headteacher for Inclusion
Neelam Rhodes, Parent Rep Nursery and Year 4
Kate Hollis, Parent Rep Reception
Madeline Simpson, Parent Rep Nursery and Year 3
Leigh-Anne Hadijandreou, Parent Rep Year 3
Simeon Gill, Parent Rep Year 5

1. Apologies: Amanda Jennings, Parent Rep Year 1

2. Minutes of the previous meeting: 25.05.17

3. Matters arising from last meeting

- **Packed Lunches**

Mrs Coleman reported that SMSAs continue to check children have eaten their packed lunches but they are not forced to eat. Mrs Coleman has booked a workshop for parents in October on healthy food and oral health.

- **Espresso and My Maths**

Mr Shand is planning a meeting with parents, next term, to show them how to use My Maths at home. Espresso training for staff was postponed because of the OFSTED inspection but will be rescheduled and then parents will be given more information.

4. School Report

- OFSTED Inspection - Mr Murrell reported this was a positive experience but Cavendish has not yet received the written report. Staff have worked hard to develop and strengthen the school.
- SATs Outcomes 2017 - Mr Murrell reported that this year's SATs results for Year 6 have been very good. Reception and Key Stage 1 data has also been very good.
- Border Crossings Theme Week - Mr Murrell reported that the theme week was very successful across both Cavendish and Marlborough Primary. It was a great opportunity for pupils to learn about indigenous people and cultures.
- Other Trips and Visits - Recent and future trips include Y3 trips to Fishbourne Palace and Kew Gardens and Y6 Junior Citizenship.
- Choir – Hounslow Music Festival - It has been reported that the choir sang and represented the school very well at the festival but unfortunately senior leaders were unable to attend because it took place on the day of the OFSTED inspection.
- NSPCC Workshops - Mrs Coleman reported that the NSPCC came in this week to work with the children. There was an assembly for Reception and Key Stage 1, an assembly for Key Stage 2 and workshops for both Years 5 and 6. Difficult issues were handled sensitively and at an age appropriate level and there has been follow-up work from staff where children have asked further questions. The main message was to talk to a trusted adult at home or at school if children had concerns or worries and that this could include calling Childline.

- Link with Marlborough Primary - Mr Murrell said that both Governing bodies recognise the benefits of the link between Cavendish and Marlborough but that his position as permanent Executive Headteacher of both schools is yet to be finalised.
- Sports Days - Mr Murrell reported that he would like to make some improvements next year. Parents said they would like to see some races and more competition. Mr Murrell agreed and said that Sports Day is a chance for less academic children to show success. Mr Murrell was concerned about the long grass and lack of a track at Dukes Meadows. It was suggested that Chiswick School could be a possible venue next year.

5. General Issues, Concerns, Ideas and / or Suggestions

- Aftercare - Mr Murrell reported that the school are taking over Aftercare next term. Costs may rise initially so Aftercare does not run at a loss but costs will still be competitive compared to outside providers. Mr Murrell hopes to expand the service over time.
- Next Year's Class Teachers - Mr Murrell said that he hopes parents will be informed by Friday 14th July, when reports go out, but there was still an issue which needed to be resolved. Photos of teachers are not currently displayed but the children will get to meet their next class teacher on 'Shuffle Up' day on Monday 17th July.
- Painting in Year R - Concern was expressed that children in Reception do not get enough experience of painting. Mrs Coleman said that the Reception teacher was the Art Leader and that this could be discussed with her for future consideration.
- Donations of equipment - A parent asked if they could donate equipment that was needed for the school. Mr Murrell agreed that budget cuts were a huge challenge for schools and that such donations may be welcome.
- Gate next to the Car Park - A concern was raised about the gate at the back of the car park being left unlocked and that children could get out through this. Mrs Coleman said she would investigate this.

Next Meeting Date:

TBC