

**Les Coccinelles**

**Tel.** 07887682368

**Email.** club@lescoccinelles.co.uk

**Website.** www.lescoccinelles.co.uk



*Les Coccinelles* ®

French for children



**Winter Term 2017**

Dear Parents,

**CLUB REGULATIONS**

*please read carefully*

**Payments:** to be received 7 days prior to the first lesson. Delay in payment may result in your child's space being given away to a child on our waiting list.

Payment must be made by either;

**Bank transfer:** Les Coccinelles; Account number 05829488 Sort Code 09-01-50 (please put your child's name and "CAV" in the customer reference box)

**NB. no cash payment accepted**

**First time customers:** If you have received this letter via your school, please check before making any payment that we still have places available in the club that you want your child to join. Sending a payment does not guarantee your child a place in our club.

**Cancellations:** We do not charge any joining fees, but when your child is enrolled with our club, he or she will stay on our register and will be called into the lessons every term, year after year unless you cancel in writing by letter or email (not paying the fees does not automatically result in cancellation). Term cancellation must be given **7 days prior to the first lesson**; please help us with this as we have waiting lists for most of our clubs.

**Refund :** There are no refunds for late cancellation i.e. in the middle of the term (unless we can find someone to take over your child's place) and no refund for lessons missed for illness or other reasons, unless we (the club) cancel the lesson and cannot make up for it.

**End of term letters:** The end of term letters are now sent via email only. Please provide your current email address. You do not need to print and send the coupon below back to us unless you received this form via your school or by post.

**Your French Club - Winter 2017 Term**

From Wednesday 4th January to Wednesday 29th March 2017

**Fees : £65 for the term**

*Payment by 23rd December 2016*

Lesson Time : 3.30 to 4.00 pm for Reception and Yr1&2

Lesson Time : 4.00 to 4.30 pm for Year 3,4,5 and 6

Club comments if any: **Discounted fee of £60** for 2nd and 3rd child only

**NEW JOINERS ONLY :** Please email us the following details

**Your child's full name and telephone contact**

**Your child's school name, class and age**