



**Cavendish**  
PRIMARY SCHOOL

February 22, 2018

Dear Parent/Carer,

**RE: Leaving News – Mr Shand**

I am writing with the news that Mr Shand will be leaving Cavendish at the end of the Spring Term in order to take up an exciting opportunity to teach in a school nearer to his home in Buckinghamshire.

Please be assured that our Governing Board will be doing its utmost to recruit a suitably experienced replacement in the near future.

Please be aware that we will be taking the opportunity to thank Mr Shand for his outstanding contribution at Cavendish over the past fifteen years and to wish him well for the future in a special assembly towards the end of the Spring Term.

Thank you for your continued support and understanding,

Yours sincerely,

*G.R. Murrell*

Gary Murrell (Executive Headteacher – Cavendish Primary School)

