



November 8, 2016

Dear Parent/Carer,

Class Representatives 2016-17

In order to extend and improve our communications, we are looking for two volunteers from each class to act as parent/carer representatives.

This role will involve meeting with myself and/or another senior member of staff each half term in order to discuss general issues, make suggestions and share ideas. The representatives will also be encouraged to keep other parents/carers in their year group informed and to help support our Parent Teacher Association (PTA).

The meetings will usually take place on a Thursday afternoon in school from 2.00pm to 3.00pm. The next meeting will be on **Thursday 17th November**.

If you are interested in becoming a Class Representative, please complete and return the attached slip to the office by **Wednesday 9th November**. In the case of oversubscription names will be drawn out at random and all candidates notified by **Friday 11th November**.

Thank you for your continued support,

Yours sincerely,

G.R. Murrell

GR Murrell (Executive Headteacher)

Class Representatives 2016-17

I am interested in being a Year Group Representative for 2016-17.

Name.....

Name of Child.....Class

Signed.....

