



May 21, 2020

Dear Parent/Carer,

RE: Preparation for Reopening the School for Nursery, Reception, Year 1 and Year 6

We hope everyone is well and safe under the current lockdown restrictions.

We understand that the planned reopening of schools may be causing concern and uncertainty. Please be assured that we are working hard to make arrangements to welcome back children from Nursery, Reception, Year 1 and Year 6 following Government Guidance. We will also be accommodating the children of keyworkers and those who are deemed vulnerable, regardless of their year group.

In order to best prepare for a safe return to learning, we will be implementing the following:

- **Assigning children to safe learning spaces.** Confirming the number of children who will be returning and the number of staff who are available to work in school. This information will enable us to group children into 'Learning Bubbles' i.e. separated classrooms with a maximum of fifteen children. Children will not mix with any other 'Learning Bubble' at any point during the school day.
- **Enhancing cleaning arrangements.** Ensuring rigorous cleaning during and after the school day and sourcing extra supplies such as hand gels and personal protective equipment (PPE) for staff. Typically, PPE will be used when social distancing is not possible e.g. if a child requires medical attention.
- **Introducing a one-way system at drop-off and pick-up time to support social distancing.** Parents/carers and children will access the school via the pedestrian gate on Edensor Road, walk their children around to their 'Learning Bubble' and then follow the pathway around the school and exit via the gate leading to Alexandra Gardens. Please note that parents/carers will not be permitted to enter the school building without permission.
- **Changing classroom layouts.** Preparing our classrooms to accommodate a maximum of fifteen children. Classrooms will be altered by separating desks to allow for social distancing and we will be removing excess furniture and any other items that are not easily cleaned e.g. soft toys, bean bags etc. We will also be making up individual equipment packs for each child e.g. pencils, rulers etc.
- **Providing additional signage and markings.** Installing signage and floor markings to help guide the staff and children in maintaining social distancing.
- **Adapting outdoor provision.** Preparing a specific outside space for each 'Learning Bubble' for use during playtimes and lunchtimes and timetabling this where necessary.
- **Providing school lunches.** Working with our caterers to finalise plans for school lunches. This will be in the form of packed lunches in the case of Reception 'Learning Bubbles'.
- **Reviewing learning.** Preparing a revised Summer Term curriculum in light of restrictions with social distancing and limited resources and making adjustments to timetables, break times etc. where necessary.

- **Providing staff with training and guidance.** Helping staff to adapt lessons in order to maintain social distancing and best meet the needs of children who may be experiencing anxiety.
- **Maintaining 'Home Learning'.** Continuing to provide 'Home Learning' for those Year Groups not attending and other pupils who remain at home.
- **Producing a full 'Risk Assessment'.** Finalising our plans and risk assessment prior to publication on our website.

We will confirm our final arrangements about returning to school in the coming week. Please note that we are unable to offer Breakfast Club or Aftercare service at present and that it is also possible that we may not be in a position to be able to reopen for all the named year groups i.e. Nursery, Reception, Year 1 and Year 6 immediately after the half term break.

We will continue to follow Government guidance and keep you informed about any significant developments. In the meantime, you can find further Government advice for parents/carers by opening the following link. <https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>

Thank you for your continued support, patience and understanding,

Yours sincerely,



A.Coleman (Head of School)



GR Murrell (Executive Headteacher)

