

Parent/Carer Reps Meeting 21st May 2021 (On Zoom)

Attended by: Anna Coleman (Head of School), Amanda Jennings, Emma Lennard, Vanja Petrovic, Susanna Clack, Kirsty Mcleod, Gary Murrell (Executive Headteacher)

1. Apologies for Absence: Claire Knott

2. Minutes of last meeting - on school website

3. Matters Arising

- Parent rep request for parents to be sent weekly timetable in addition to half-termly timetable - Mrs Coleman explained that weekly plans often need to be adjusted due to the pace of children's learning which makes it difficult for accurate weekly plans to be sent.
- Parent request for opportunity to see children's learning online – Mrs Coleman shared that Mrs Glucker (Assistant Head) was working on a possible individual page for each class on the school website.
- Recommendations of more diverse books for library – Mrs Coleman said that the school now had many useful recommendations of books. She thanked Emma Lennard for volunteering in the school library and for the recommendations she had sent. Emma mentioned a website which could be particularly useful. Mrs Coleman also said the school was also considering Susie Clack's previous suggestion of an Amazon wish list.

4. School Report

Mrs Coleman spoke of the following:

- Continued COVID-19 Safety measures: Parents continue to be asked to wear face coverings, use one way system. Children continue to be in bubbles, have staggered play and lunchtimes. Hounslow Director of Public Health still urging caution, e.g. concern about variants.
- Continued Catch Up through whole class lessons and additional interventions
- Recent Parent Consultations –children's work sent home ahead of consultations
- Planned summer assessments include: Year 6 mock SATs, Year 1 mock Phonics test, Year 2 mock SATs and follow up mock Phonics tests, Year 4 Multiplication Check
- End of year Records of Achievement/Reports - different format for this school year due to COVID-19
- Recent school events: England Does the Daily Mile, Walk to School Week, Book Day
- Recent and planned trips and visits (with restrictions easing) include: Chiswick Kitchen Gardens (Y1-6), visiting rabbi, Y6 residential in September
- Sports Days – the school is considering how to plan sports days safely and whether parents can be invited
- Recent assembly themes include: Duke of Edinburgh, Election for London Mayor, Eid
- Recent Relationships and Sex Education (RSE) consultation and survey for parents
- School Council raising money for playground equipment. Recent cake sale raised £288
- Sponsored Bounce raised £1,366 – this will be spent on more books to develop reading skills
- Staff leaving this term: Mrs Jones (music teacher), Mrs Southgate (higher level teaching assistant).

5. General Issues, Concerns, Ideas and/or Suggestions

- Kirsty and Susie (who are also on the PTA) shared plans from the PTA. Selling sunflower seeds had been a popular fundraiser but there was a concern about where the sunflowers could be planted in the school grounds. Since COVID-19, the area which had been worked on by the Gardening Club had overgrown and was now not in a good state. Mrs Coleman suggested the PTA speak with Mr Siegieda, the school site manager, and also said she hoped the Gardening Club, run by parent volunteers, could restart soon.

- The PTA also plan to sell tea towels with drawings of the children’s faces, as a fundraiser.
- There was a positive response from parent reps about work being sent home ahead of parent consultations. Parents had more time to look at books and discuss the work with their child than they do when they look at the books in school.
- In response to the RSE consultation, parent reps said they would like to be told when sex education will be taught. Mr Murrell said that parents would be informed. Normally, parents of older children would be invited into school to view the video which their children would be watching. Mr Murrell shared that there were 25 responses: most had been positive, with a small minority concerned about the planned content.
- Parent Reps were pleased to see that Cavendish are now on Twitter and Facebook but asked if this could be publicised to all parents. Mrs Coleman explained that it had been started in a low key manner but agreed it would be beneficial now to publicise it further, e.g. through ParentMail. Mrs Coleman also said there is now a link to the Twitter account on the school website.
- A question was raised about a Year 5 parent who was concerned that their child did not have time to finish their packed lunch – that this had previously improved but it may now be an issue again. Mrs Coleman said that she observed lunchtimes and believed that the children were given additional time to eat if they needed to but it was possible that some children were not finishing their lunch in order to get to play earlier. Mrs Coleman suggested that the parent concerned contacted the class teacher or Mrs Coleman directly.
- There was a positive response from a parent rep about the fact that swimming lessons were now being given to Year 4 instead of Year 3. Kirsty was thanked for volunteering to support with swimming lessons.

6. Date of next meeting: Friday 16th July at 2.00 p.m.

Cavendish Parent Reps 2020-21

Year Group	Name of Parent	Name of Child
Nursery	Vanja Petrovic	Lena
Reception	Katia Efpraxia Demirzoglou	Alexandros
Year 1	Claire Knott Emma Lennard	Tommy Max
Year 2	Verania Perez	Sienna
Year 3	Susanna Clack	Roxie
Year 4	Segolen Goodbourn	Milio
Year 5	Amanda Jennings	Thomas
Year 6	Kirsty Mcleod	Ryan